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| Module 3  ​Allocating and Organising Staff | | | |
|  | ​​The second task of Practice Leadership is Allocating and Organising staff.  ​Frontline Practice Leaders organise and support staff to work individually and as a team. This helps ensure:   * Support is provided when and how each person you support wants and needs it. * Consistency across staff in the way they work and provide support. |

[www.practiceleadershipresource.com.au/module3](http://www.practiceleadershipresource.com.au/module3.html)

# Module 3 Activities

Watch the video [Poor shift planning](https://youtu.be/htKhF3Yf92Y) and answer the following questions.

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| Activity 3.1 Poor shift planning | |
| 1. **What problems did you see with the way staff were organised in this scenario?** |  |
| 1. **What impact did it have on each person who was being supported?** |  |
| 1. **If you were the Frontline Practice Leader in this service, what would you do to improve how staff were organised?** |  |

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| Activity 3.2 Good shift planning | |
| Watch the video [Good shift planning](https://youtu.be/JnNoo17vFtk) and answer the following questions. | |
| 1. **What did the staff do differently in this scenario, compared to the previous video?** |  |
| 1. **What impact did it have on each person who was being supported?** |  |
| 1. **If you were the Frontline Practice Leader, how would you set the expectation that this way of planning and organising among staff needs to happen every shift?** |  |

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| Activity 3.3 Inconsistent support | |
| Watch the video [Coffee three ways](https://youtu.be/9SnupP4JNPs) and answer the following questions. | |
| 1. **What would it be like for the person receiving support in three different ways to make their coffee?** |  |
| 1. **Imagine you are the Practice Leader in this service: What would you do to establish consistency in how staff support this person to make his coffee?** |  |